



International Society of Arthroscopy, Knee Surgery and Orthopaedic Sports Medicine

## **Request to Distribute Giveaway**

2015 ISAKOS Congress Lyon, France • June 7 – 11, 2015

Product samples, and/or food and beverage items ordered from the Lyon Convention Center at the Cité Internationale official caterer do not require ISAKOS approval to distribute. In addition, the following non-product items do not require ISAKOS approval to distribute:

bookmarks key chains luggage tags memo clips mousepads pads of paper

pencils pens rulers

stress balls tape measures USB flash drives

All other novelty items not manufactured by the exhibiting company must be submitted to ISAKOS for review and approval by **April 15, 2015.** These premiums should be items that can be used during the meeting or in the professional activities of the attendee and have a cost per item of \$25 or less. Golf balls, pocket knives, T-shirts, hats, lanyards, adhesive backed decals or stickers, unofficial badges, pins, buttons and tote bags are some of the items that will not be approved.

**Large shopping bags or tote bags are strictly forbidden.** Small plastic or paper bags for distributing literature or product are acceptable, but do require pre-approval. Send a sample bag or photo along with specific dimensions, material, and color of the bag to Hilary Matthews at <u>hilary@isakos.com</u>. Bags cannot be larger than 11" x 14", including handle.

**NOTE:** Contests, drawings, lotteries or raffles of any kind, at any time or place, are NOT allowed during the ISAKOS 2015 Biennial Congress.